**Inspection and Test Plan – Sign Installation**

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| **Project no.** | | **CC-0371** | **Project name** | PURL | | **Date** | |  |  | | **Approved by** |  |
| **ITP no.** | ITP-SYM-023 | | **Revision date** |  |  | |  | | |  | | |
| **Lot no.** |  | |  |  | | | | | |  | | |

Attach Dockets, Certificates and QA Documents to ITP

|  |  |  |  |  | **Verification of acceptance by** | | | | | **Remarks/record (eg. Test frequency reports, certificates, checklist etc)** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | **Symal** | | | **Superintendent** | |
| **Item no.** | **Activity** | **Ref docs** | **Acceptance criteria** | **Freq** | **Key** | **Resp** | **Initial/ date** | **Key** | **Sign/ date** |
| **1.0 Pre-start activities** | | | | | | | | | | |
| **1.1** | Lot Map |  | **Are the drawings, complete & current?** |  | R | SE |  |  |  |  |
| **1.2** | Post and sign details | VR Clause  714.06  Sign and Post Schedule | Post details shall be as shown on the Sign and Post Schedule  Attach VicRoads certificate for poles.  Attach road signage compliance confirmation.  **Yes □ No □** | Each possession | R | SE |  |  |  | Vicroads certificate of type approval  Road signage compliance confirmation |
| **2.0 Foundation and Post Installation** | | | | | | | | | | |
| **2.1** | Prior to erection of posts and signs | VR Clause  714.06 | Review and confirm the required positions of all signs and posts.  **Has all of the above been completed?**  **Yes □ No □** | Each lot | H | SE |  | **H** |  |  |
| **2.2** | Foundations | VR Clause  703  714.06 (c)  IFC Drawing | Concrete depth and dimensions to be as per IFC Drawing. | Each lot | R | SE |  |  |  |  |
| **3.0 Installation of Signs** | | | | | | | | | | |
| **3.1** | Sign Fitting | VR Clause  714.07 | |  |  | | --- | --- | | **Size of Sign** | **Number of Fittings per Post** | | Signs up to 200 mm in depth | One | | Signs 201 to 900 mm in depth | Two | | Signs 901 to 1200 mm in depth | Three | | One extra fitting shall be provided per post for each 400 mm increment or part thereof above 1200 mm. | |   **Fitting of signs to be as per above table.** | Each lot | R | SE |  |  |  |  |
| **3.2** | Relocating and Removing Signs |  | Where signs are to be removed or relocated, as specified in the schedule, the Contractor shall dismantle and transport the signs, posts and fittings to the specified new location or as directed by the Superintendent. |  | R | SE |  |  |  |  |

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